



Sinhgad Institutes



Sinhgad Technical Education Society's

Sinhgad City School

(Affiliated to CBSE Board, Delhi)

AFFILIATION NO.1130560

50/1, Kondhwa (Bk) , Pune – 411048 Tel.: (020)64783012 Website: www.sinhgad.edu

Prof. M. N. Navale
M.E. (ELEC), MIE, MBA
FOUNDER PRESIDENT

Dr. (Mrs.) Sunanda M. Navale
B.A., M.P.M., Ph.D.
FOUNDER SECRETARY

Mrs. Anuradha Iyer
M.A. B.Ed
PRINCIPAL

STES/SCS/2017-2018/

DATE:- 12.10.2017

To,

Member of Executive – Parent – Teacher Committee
Subject : Meeting of Executive-Parent- Teacher Committee.

Sir/Madam,

With reference to the subject cited above, as per the provisions of the section 4(2) (e) of the Maharashtra Educational Institutions (Regulation of fee) Act, 2011 (Mah.VII of 2014) and rule 8(1) of the Maharashtra Educational Institutions (Regulation of fee) Rules, 2016, the meeting of Executive Parent-Teacher Committee of Sinhgad City School is scheduled on the 27th October 2017 at 8.30 a.m. at Sinhgad City School, Seminar Hall

Agenda of the meeting is enclosed herewith:

1. Academics II Term
2. Co curricular activities Term II
3. PT 2/ Term II/Prelim
4. Fee Structure (2018-2019)
5. Books, Curriculum and Uniform

You are requested to attend the meeting in time. As per the provisions of rule 8(3) of the Maharashtra Educational Institutions (Regulation of fee), Rules, 2016, the meeting will be conducted only if at least one third members of the total strength are present and provided that more than fifty percent of the parent members of the total number of parent-members are present. If the quorum is not fulfilled, the Chairperson of the committee shall adjourn the meeting for half an hour. No business will be transacted in the meeting unless there is a quorum. The meeting will be cancelled and will be recalled after fifteen days by following the process mentioned in these rules

Yours faithfully,

Sasane

Mrs. Suchitra Sasane
Secretary
Parent – Teachers Association (PTA)

Anuradha

Mrs. Anuradha Iyer
Chair Person

Parent – Teachers Association (PTA)
School Name: Sinhgad City School



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STES/SCS/2017-18/

Date: 27/10/17

MINUTES OF THE MEETING - II

Date: 27th October 2017

Day: Friday

Agenda: EPTA Meeting

Venue: Seminar Hall, Sinhgad City School.

Attendees: Principal and members Executive Parents Teachers Association.

The 2nd meeting of Executive PTA was held on 27.10.2017. Principal Mrs. Anuradha Iyer Madam conducted the meeting and all the parent representatives and teacher representatives of the Executive Parents Teachers Association attended it.

The following points were discussed.

- The meeting commenced with a welcome note and a power point presentation on the various academic & CCA activities conducted in the I term.
- Madam also gave a brief description of the academics ie PT2/PT3 to be conducted from 11th to 18th December 2017 & the final exam from 26th February to 9th March 2018 and the co-curricular activities scheduled in the II Term ie Quiz, Debate, Annual Gathering and Sports Day.
- Madam informed the EPTA members about the fee structure for the academic year 2018-19. As per the Management decision there would be a 14% increase in the fee structure for the academic year 2018-19. Madam explained that the fees were not increased for the last 3 academic years and in order to meet the increasing expenses that majorly cover the employees' salaries and infrastructure maintenance the decision was taken. The Item wise fee detail mentioned in the fee proposal was also presented for approval to the EPTA, to be given within 30 days.

members of EPTA informed that after discussion they would give a feedback about fee increase.

- Madam also informed that there would be no uniform and books sale in the school premises as per CBSE directives and parents can buy them from the other outlets.
- The parents expressed their concern about the security measures for students safety and suggested CC TV cameras be installed in the school. Madam assured that the school management is already working on installation of CC TV cameras & conducting psychometric tests of all employees to meet the CBSE directives for students safety.

Madam thanked all the members for their cooperation and requested them to extend their support in future for the betterment of the students.

The meeting concluded with vote of thanks.

Sasane

Mrs. Suchitra Sasane

Secretary - EPTA

[Signature]

PRINCIPAL
SINHGAD CITY SCHOOL
S. No. 50/1, Tilakar Nagar,
Kondhwa (Bk.) Pune-411048

Sinhgad Technical Education Society's

Sinhgad City School

Kondhwa (Bk)

Executive-Parent Teacher Association

2017-2018

II Meeting of EPTA

Sr No	Name	Designation	Sign
1	Chair Person	Mrs. Anuradha Iyer (Principal)	
2	Vice-Chair Person	Mrs. Divya Sonicha (Parent)	
3	Secretary	Mrs. Suchitra Sasane (Teacher)	
4	Joint.Secretary	Mrs. Vaishali Bharekar (Parent)	
5	Joint.Secretary	Mrs. Savita Shalgar (Parent)	
S.No	Class	Teacher Representantive	Parent Representantive
1	I	Ms. Sunita Khatri	Narsinh Deshpande
2	II	Ms Harsha Avhad	Ms. Ashwin Pai
3	III	Ms. Vaishali Jadhav	Ms. Prajakta Dhole
4	IV	Ms. Sushma Ata	Ms. Shubhangi Mahajan
5	V	Ms. Sumedha Gujar	Mr. Dharmesh Patel
6	VI	Ms. Shrutika Mudliyar	Ms. Neetu Kadam
7	VII	Ms. Samina Qureshi	Mr. Rajesh Pathade
8	VIII	Ms. Roopa Doodhankar	Mr. Ajit Kulkarni
9	IX	Ms. Sanjyoti Chintawar	Mr. Bharat Nahata
10	X	Ms. Triveni Walekar	Ms. Latha Gowda

